

TMI Exam Readiness Checklist

Before you begin your TMI certification exam, review this checklist to ensure a secure and uninterrupted examination experience:

1. System Requirements

- Use a laptop or desktop (tablets or phones are not supported)
- Display (Resolution): 1024 x 768 [Recommended]
- Operating System: Windows 8 or later / Mac OS X 10.12 or later
- Processor & RAM: Minimum 4 GB RAM with an i3 processor or equivalent
- Stable internet connection (preferably wired or strong Wi-Fi)
- Functioning webcam and microphone
- Updated browser (Chrome)

2. Pre-Exam Setup

- · Complete your mock exam to familiarize yourself with the exam environment
- Download and install any required exam tools (as instructed in your email)
- Keep a valid, government-issued photo ID handy for verification
- Ensure your myTMI account details are accurate and match your ID

3. Exam Environment

- Quiet, well-lit room with no background distractions
- Clean desk no papers, books, phones, or additional monitors
- You must be alone in the room for the entire duration of the exam

4. During the Exam

- Do not switch browser tabs or minimize the exam window
- · Do not take screenshots or use screen capture tools
- Do not leave your seat or room
- Keep your face visible in front of the webcam at all times
- If disconnected unintentionally (e.g., internet drop), log back in quickly the timer continues

5. Pro Tips

- Close all unnecessary applications (email, messaging apps, calendar, antivirus pop-ups)
- Disable notifications to avoid interruptions
- Plug in your device charger to avoid power-related issues

Important

Intentional actions like closing the exam window, switching screens, or using unauthorized devices can lead to automatic termination of your exam and possible disqualification.

Need Help?

If you face a technical issue during the exam, <u>contact the TMI Support Team</u> immediately. Keep any documentation that may support your case (but do not take screenshots during the exam).